

Report of ECE Ph.D. Qualifying Examination Committee

Student's Name _____ Area _____ Date _____

Committee Members _____ (Chair of Committee)

The Ph.D. Qualifying Examination Committee, having examined the above-named student and reviewed his/her records, makes the following recommendations:

A. Concerning admission to candidacy for the Ph.D. degree, it was voted that

_____ The student be admitted to candidacy for the Ph.D. degree. (Complete **B** through **E**.)

_____ Other _____

B. It is recommended that the following professors be appointed to serve on the Dissertation Committee for this student. At least five faculty members should be recommended and at least three members, including the supervisor, should be from the ECE GSC. The Supervising Professor must be an ECE GSC member. The ECE GSC policy is that one of the ECE faculty members be from an area outside the student's area. The Committee should have at least one member whose teaching and research are principally outside the ECE graduate program. The Dean of Graduate Studies encourages the inclusion of new faculty members on doctoral committees to foster active participation and avoid overloading senior faculty. (*see reverse side, number II, regarding non-GSC committee members*).

C. The proposed Program of Work (*attached*) has been reviewed by the Qualifying Examination Committee. It is recommended that the following courses be included in the required Program of Work for this student. (*If none*, indicate accordingly. Otherwise, give specific details.)

D. **Circle:** This Program of Work DOES / DOES NOT satisfy the ECE recommendations for ECE Ph.D. Programs of Work, including any additional courses in letter C. (*See reverse side, number I.*)

Circle: The Committee DOES / DOES NOT support the use of any coursework older than six years on this Program of Work.

Circle: The student DOES / DOES NOT have a BSEE degree, and if **DOES NOT**, the student HAS / HAS NOT obtained the necessary background to pursue an ECE graduate degree.

E. Deadline date for admission to candidacy is _____.

Signed _____
 Chair of the Qualifying Examination Committee

Route copies to:
 Area Coordinator and
 ECE Graduate Office-
 ENS 101, C0803.

I. ECE RECOMMENDATIONS FOR Ph.D. PROGRAMS OF WORK

OLD REQUIREMENTS FOR STUDENTS ENROLLED SPRING 2003 OR EARLIER:

Please note that any current student (Spring 2003 or earlier enrollment) may choose to use these new guidelines, or at their discretion, may elect to use the old guidelines. Students enrolled starting Fall 2003 or later will fall under the new rules only, unless there are changes in the future.

- At least 45 semester hours of formal coursework, taken for letter grade, with no grade less than B. Normally, 6 of the 45 hours may be Conference Course hours, and not more than 6 hours should be undergraduate coursework. Coursework more than six years old may not be used in the Program of Work unless approved by the Qualifying Examination Committee and the Graduate Advisor.
- At least 18 of the 45 hours should be ECE graduate coursework taken at UT-Austin.
- At least 6 of the 45 hours must be in a supporting area outside ECE. At least 3 of the 6 hours should be graduate coursework.
- At least 6 of the 45 hours must be within ECE but outside the principal area of graduate study. At least 3 of the 6 hours should be graduate coursework.
- The GPA in each of the four categories listed above should be 3.5 or better.

NEW REQUIREMENTS FOR STUDENTS FIRST ENROLLED IN FALL 2003 AND SEMESTERS FOLLOWING:

The new ECE guidelines for PhD hours (minimum requirements) are:

- At least 30 hours of "regular classroom instruction," all classes at the graduate level
- no individual instruction classes count towards the 30 hours of "regular classroom instruction"
- at least 12 hours of the 30 should be taken in residence at UT-Austin
- 6 hours should be "outside the principal area of study" (no requirement for inside or outside of department; student's qualifying committee will examine appropriateness of courses indicated as "supporting work")
- GPA in each category ("major" and "supporting") should be at least 3.5

MINIMUM requirements:

These constitute MINIMUM requirements; additional requirements, subject to ECE GSC approval, may be imposed by individual tracks (areas). In addition, a PhD qualifying exam committee can elect to require more if they believe it is appropriate for a given student.

ECE Graduate Students Enrolled Spring 2003 or Before:

Please note that any current student (Spring 2003 or earlier enrollment) may choose to use these new guidelines, or at their discretion, may elect to use the old guidelines. Students enrolled starting Fall 2003 or later will fall under these new rules only, unless there are changes in the future.

II. Non-GSC Members of the Dissertation Committee

In general, members of the dissertation committee must be members of a Graduate Studies Committee. Exceptions are (1) scholars who hold non-faculty appointments at UT-Austin--Research Scientists, Research Engineers, or adjunct faculty--whose expertise would be valuable for the student's topic and (2) scholars from off campus.

A recommendation to appoint an off-campus scholar should be accompanied by his/her curriculum vitae, and a letter on company letterhead from the scholar stating that he/she is willing to serve on the student's dissertation committee at no expense to The University of Texas at Austin. Requests for appointment of non-GSC faculty scholars should include a curriculum vitae, but a non-remuneration letter is not necessary. The student submits this additional paperwork to the Office of Graduate Studies with the other required materials for official application to Ph.D. candidacy. Refer the student to the ECE Graduate Office, ENS 101, for information about the official application materials.

Emeritus faculty members may serve on committees but should not be appointed as sole dissertation supervisors.

Final approval of the dissertation committee rests with the Dean of Graduate Studies.