Curricular Practical Training, or CPT is temporary employment authorization directly related to an F-1 student’s academic program for which the work counts toward course credit. You must be enrolled for two long semesters before you can work as an intern. The purpose of CPT is to contribute to your education and degree plan. The priority of ECE is that you complete your degree requirements and graduate in a timely manner.

In addition to this ECE Supplemental Curricular Practical Training (CPT) Form, two more forms are required for international students to work as an intern. All three forms must be signed by the same ECE faculty member (supervisor or track advisor or professor in your track):

1. Curricular Practical Training Recommendation Form from the International Office:
2. Registration in Individual Instruction Courses Form. A signature is required on this form for EE 397M, Graduate Research Internship, or another approved individual instruction course.

Please collect the signature of the ECE faculty member who signed the other two forms for number I, II or III below. As an F-1 student intern, ECE requires you to enroll in at least one classroom course for letter grade that counts toward your degree requirements in the same semester you enroll in the required EE 397M, Graduate Research Internship course. See II or III below regarding deferments or waivers.

I. CPT Supervisor’s Confirmation of Concurrent or Fall Classroom Course Enrollment for an In-Town CPT

I confirm this student will concurrently enroll in the required CPT course (EE 397M, Graduate Research Internship, or the Report, Thesis or Dissertation course, if applicable) and enroll in a classroom course for letter grade that the student will list on their Program of Work to meet degree requirements. If the student listed above is a continuing student who is working as an intern in Summer, I approve enrollment for this degree-required classroom course in the subsequent Fall semester if the student so chooses.

→ Signed By Supervisor Who Signed CPT Form ____________________________ Date ____________________________

II. CPT Supervisor’s Statement to Defer Classroom Course Enrollment for Out-of-Town CPT

1. This student will make critical progress toward his/her ultimate degree through this internship, progress which cannot be made through any other academic means other than this specific internship.
2. This student will enroll for the CPT course in the semester listed on the CPT Recommendation Form, and will defer enrollment in the degree-required classroom course for letter grade.
3. I approve this student’s deferral of enrollment in a degree-required classroom course for letter grade until:

   Semester/Year ____________________________

→ Signed By Supervisor Who Signed CPT Form ____________________________ Date ____________________________

III. CPT Supervisor’s Statement to Waive Concurrent Classroom Course Enrollment for the CPT

→ Please circle letter A, B, C, or D below.

1. This student will make critical progress toward his/her ultimate degree through this CPT internship.
2. This CPT internship will not impede the student’s degree progress nor significantly delay graduation.
3. I approve a waiver of concurrent enrollment in a degree-required, letter-graded classroom course, because (circle one):

   A. This student is officially admitted to doctoral candidacy and has completed all required coursework.
   B. This doctoral student is actively preparing for the qualifying exam and has completed all required coursework.
   C. This Master’s student is/will be enrolled in their final semester and has completed all required coursework except Thesis or Report, or is finishing coursework in this final semester for the No-Thesis/No-Report option.
   D. Other; Explain:

→ Signed By Supervisor Who Signed CPT Form ____________________________ Date ____________________________