Obtaining a Social Security Number

- Social Security Numbers are ONLY available to F-1 students who have an offer of employment on campus or specific work authorization granted by the U.S Citizenship and Immigration Services.

- Have your employing department complete the Social Security Employment Verification letter (the letter can be downloaded from http://www.utexas.edu/international/isss/handouts/ssn_letter.doc)

- Obtain a signature on the letter from International Student & Scholar Services (ISSS).

- Apply for your Social Security Number in person at the Social Security Administration Office (1029 Camino La Costa). You will need to take your passport, Form I-20, Form I-94, and the letter from ISSS. You must wait at least 10 days after entering the U.S. before applying for the Social Security Number. Be sure to ask for a receipt - it may be helpful for banking purposes until you receive your Social Security card. Average processing time for a Social Security Number is two to four weeks.

- Obtain your Social Security Number
  After two days, you may return to the Social Security Administration Office to ask for your number in person.

- Link your student and employee records
  Take your Social Security Card to the Office of the Registrar in the Main Building, Room 1.

Please note: F-2 visa holders are not eligible to apply for a Social Security Number.

***Social Security Tax: F-1 students who are performing authorized employment (on-campus or off-campus with permission from USCIS) are generally exempt from the payment of social security tax.

Directions to the Social Security Office
The Social Security Office is located at 1029 Camino La Costa. Hours are 9:00 am to 4:00pm, Monday through Friday. For information by phone, call (512) 206-3700 or 1-800-772-1213. The CR/RR (Cameron Road/Red River) shuttle bus will take you to the SSA Office from campus (catch the bus at 23rd & San Jacinto and get off at Camino La Costa & La Posada, walk east to the SSA office). For schedules and other routes, call Capitol Metro at 474-1200 or look up their web site at www.capmetro.org
**For Students with No Social Security Number**

**Applying for a Texas ID or Driver's License**

- Go in person to Texas Department of Public Safety Office (DPS), 6121 North Lamar. Office hours: Monday - Friday, 8 a.m. - 5 p.m. Phone (512)424-2076.
- Take your passport, I-20/DS-2019 and I-94 card.
- Sign an affidavit saying that you do not have a social security number and are not eligible for one. Your application for a Texas ID or Driver's License should be accepted.

**Applying for Utility Hook-Up (electric and water service)**

To connect City of Austin utilities, you should do the following:

- Go in person to Rosewood Zaragosa, 2802 Webberville Rd. (at the corner of Webberville Rd. and Pleasant Valley). Office hours: Monday - Friday, 7:45 a.m. - 4:30 p.m.
- Take a copy of your apartment lease agreement, your passport and Texas ID/Driver's License (if you have already obtained one).
- Tell the staff that you do not have a social security number and they will assist you.

**Applying to Open a Bank Account**

Below is a list of some of the banks in the Austin area that do not require a social security number when initially applying to open a checking or savings account:

<table>
<thead>
<tr>
<th>Name</th>
<th>University Federal Credit Union</th>
<th>Bank of America</th>
<th>Bank One</th>
<th>Compass Bank</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>2021 Guadalupe (Dobie Mall) &amp; 4611 Guadalupe</td>
<td>600 Congress Ave</td>
<td>1904 Guadalupe</td>
<td>321 W 6th St.</td>
</tr>
<tr>
<td>Phone #</td>
<td>467-8080</td>
<td>397-2200</td>
<td>236-3070</td>
<td>421-5760</td>
</tr>
</tbody>
</table>

Contact the bank of your choice for a list of the documents required to establish an account.

**Applying to Establish Local Phone Service**

SBC will establish local phone service without a social security number. They will accept a foreign passport number and a UT Student ID number to establish phone service.

Please call 1-800-464-7928 or check SBC's web site at www.sbc.com