Non-EE Major Course Request Form

Starting on the 1st class day, non-EE majors may turn in this form. Students may request to be added to EE courses for which they meet prerequisites and when seats are available. These forms will not be accepted after 4:00 pm on the 3rd class day. These forms will be reviewed and evaluated on the 4th class day.

Additions to EE courses are based on priority (i.e. courses required towards degree/certificate programs) and the order in which requests are received.

- Students cannot be added to courses that are full.
- The ECE Advising staff or Peer Advisors will not respond to emails or phone calls regarding your status.

Adding your signature to this form is an agreement to the terms previously stated.

NOTE: You will be contacted ONLY if you are added to the course. Please do NOT contact an advisor to ask about the status of your application.
Non-EE Major Course Request Form
Incomplete forms will not be reviewed

Name: ___________________________ EID: ___________________________

Course # requested (e.g. EE 313) ___________________________ Section # ___________
*You must complete a separate form for each course that you are requesting

List the prerequisite courses you have taken and your grade in each course. You must meet ALL prerequisites and corequisites in order to be added to the course.

Note: EE 333T Engineering Communication requires junior/senior level status and E 316.

Course: #: ___________________________ Grade: ___________________________
Course: #: ___________________________ Grade: ___________________________
Course: #: ___________________________ Grade: ___________________________
Course: #: ___________________________ Grade: ___________________________

If you have a course that you feel is equivalent to the pre-or co-requisite for the course, instructor signature is required below:

Course equivalent to prerequisite: ___________________________ Instructor of requested course: ___________________________

Please answer the questions below:

Is this course required for your degree program/certificate? □ Yes □ No
If so, please write the name of the degree program/certificate: ___________________________

Is this course an elective for your degree program/certificate? □ Yes □ No
If so, please write the name of the degree program/certificate: ___________________________

Please provide additional details about why you are requesting to take this course this semester:
___________________________________________________________________________
___________________________________________________________________________
___________________________________________________________________________

By submitting this form, you are agreeing that you are eligible for enrollment in this course by meeting ALL prerequisites and corequisites. In addition, you are stating that you understand that completing this form does NOT guarantee you will be added. You will be contacted ONLY if you are added to the course.

Student Signature: ___________________________ Date: ___________________________

Office Use Only

Time stamp: □ Approved □ Denied
Comments: ___________________________
Staff Signature: ___________________________